

**Corporation of Township of Perth East
and the Perth East Public Library**



Summer Reading Program Coordinator

Perth East Public Library is seeking applications for the Summer Reading Program Coordinator. This is a summer position starting June 5 and ending August 31, 2017, for thirty (30) hours per week.

This challenging opportunity will appeal to a motivated, cooperative individual who is committed to working in a dynamic atmosphere. The position reports to the Library CEO. You will be responsible for coordinating and leading the Summer Reading programs for children aged 3 – 12 years of age.

This position requires the applicant be returning to secondary or post-secondary education in the fall of 2017. Experience with program planning and leading children's programs is required. Demonstrated customer service, computer and organizational skills are an asset for this position. You are willing to learn and have a positive attitude.

Please visit us at www.pertheast.library.on.ca to learn more about the Perth East Public Library.

If you are interested in joining our team, please apply online at www.pertheast.ca - Employment Opportunities. All documents must be uploaded in a PDF format. Competition closes 4:30 pm on Friday, May 19 2017.

Any questions or concerns, can be forwarded to dchaffe@pertheast.ca or by calling 519-595-2800 ext. 238.

We appreciate all responses and advise only those applicants selected for an interview will be contacted.

In accordance with the "Municipal Freedom of information and Protection of Privacy Act", personal information is collected under the authority of the Municipal Act, 2001, and will be used of the purpose of candidate selection. Accommodations are available for all parts of the recruitment process. Applicants need to make their needs known in advance.