

PERTH EAST PUBLIC LIBRARY

POLICY TYPE: GOVERNANCE

POLICY NUMBER: GOV-05

POLICY TITLE: BOARD SELF EVALUATION TOOL

APPROVAL DATE: JANUARY 12, 2010

DATE OF LAST REVIEW: JANUARY 12, 2010 DATE OF NEXT REVIEW:

Statement of Purpose

In order to assist PEPL Board members through the Evaluation process, Board members are encouraged to fill out the following chart.

Please rate each item according to your opinions on how the Board as a whole has worked. Scale of 1-5 (1=disagree, 5=strongly agree)

<i>Statement</i>	<i>Ranking</i>
1. How well has the Board done its job?	
a) The board has a 3-5 year strategic plan or a set of clear, long range goals and priorities	
b) The board has a 1 year operational/business plan	
c) The board gives direction to staff on how to achieve goals by setting or referring to policies	
d) The board ensures that the Library's accomplishments and challenges are communicated to stakeholders	
2. How well has the Board conducted itself?	
a) Board members are aware of what is expected of them	
b) It appears board members come to meetings prepared	
c) Written reports are received by the board in advance of meetings	
d) All board members participate in important board discussions	

<i>Statement</i>	<i>Ranking</i>
e) We do a good job of encouraging and dealing with different points of view	
f) We all support the decisions we make as a board	
g) the board has a plan for director education and further board development	
3. The Board's relationship with the Library CEO	
a) There is a clear understanding of where the board's role ends and the CEO's begins	
b) There is good 2-way communication between the board and CEO	
c) The board trusts the judgement of the CEO	
<i>Statement</i>	<i>Ranking</i>
d) The board has informed the CEO of the kinds of information and level of detail it requires about the organization	
e) The board has developed formal criteria and a process for evaluating the CEO	
f) The board evaluates the CEO's achievement of the strategic goals and adherence to policy	
g) the board ensures that the CEO is able to take advantage of professional development opportunities	
4. The Board's relationship with the Board Chair	
a) The board has discussed the role and responsibilities of the Chair	
b) The Chair is well prepared for board meetings	
c) The Chair is skilled at managing different points of view	
d) The Chair knows how to be direct with an individual (board member or staff) when their behaviour needs to change	
e) The Chair is effective in delegating responsibility amongst board members	
f) The working relationship between the Chair and the rest of the board is professional, respectful, and trusting	
5. Performance of Individual Board Members	
a) I am familiar with what is in the library's by-laws and governing policies	

<i>Statement</i>	<i>Ranking</i>
b) When I have a different opinion than the majority, I raise it	
c) I support board decisions once they are made even if I do not agree with them	
d) I promote the work of the library in the community at all opportunities	
e) I stay informed about issues relevant to our mission and bring information to the attention of the board	