

## ***PERTH EAST PUBLIC LIBRARY***

**POLICY TYPE: GOVERNANCE**

**POLICY NUMBER: GOV-04**

**POLICY TITLE: DELEGATIONS POLICY**

**APPROVAL DATE: MARCH 8, 2010**

**DATE OF LAST REVIEW: NOVEMBER 9, 2016    DATE OF NEXT REVIEW: NOVEMBER 2020**

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### **Statement of Purpose**

The PEPL Board is committed to providing service in the best interests of the community. The Board encourages communication and input from members of the community in an open, respectful environment.

1. Community members may address the Board for a maximum of 15 minutes on any matter that is the responsibility of the Board.
2. Community members wishing to make a presentation must submit a written request to the Secretary at least 14 days prior to a Board meeting. The request should include the name of the presenter, the topic of the presentation, background details, contact information and handout materials (if applicable).
3. Delegations will be treated as information for the Board unless the Board Chair deems it appropriate to have the information added to the agenda as an item for consideration.